

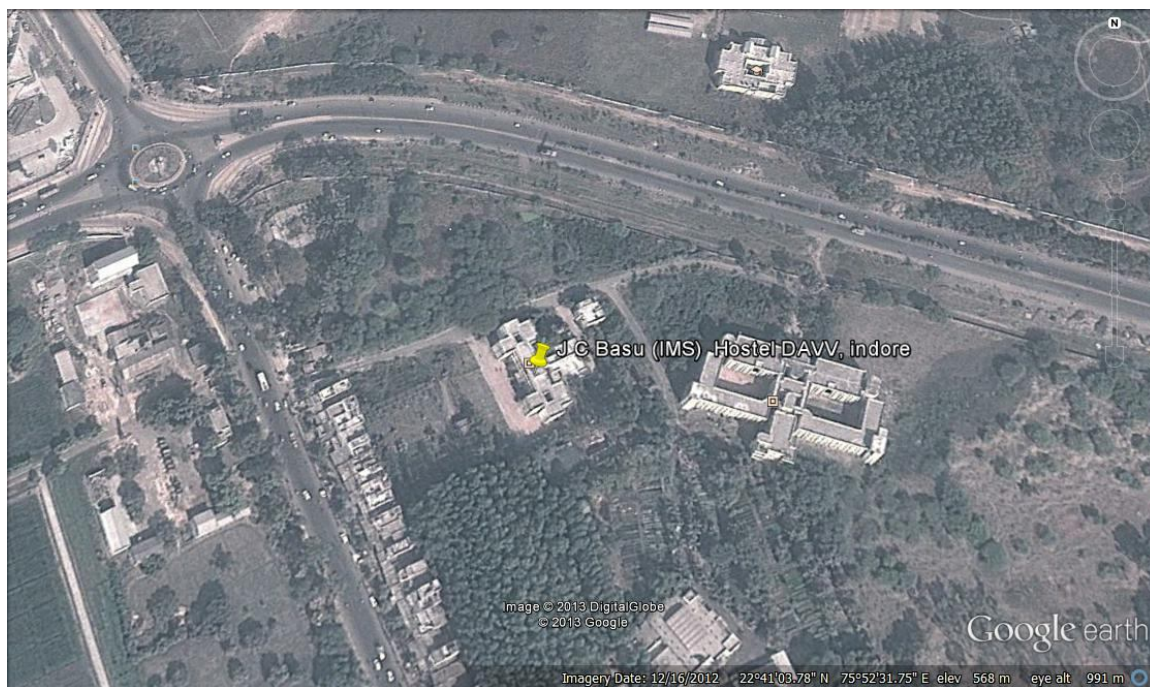
Self Study Report 2012-2013

Jagdish Chand Basu Boys' Hostel, Devi Ahilya University, Indore

1. **Name of the Hostel:** Jagdish Chand Basu Boys Hostel.
2. **Year of establishment:** 1996 (Aprox).
3. **Vision and Mission Statements:** Our vision is to develop dynamic, energetic and socially responsible manpower for country and society. Therefore, hostel provides a homely environment that can nurture the future of our country.

Our mission is to provide comfortable stay of students that includes physical and mental fitness, innovative thinking, interaction with other students, gentle behaviour towards other people and leadership through various extracurricular activities.

4. **Statistical Information about ratio of room available and requirement:** ~ 1:1
5. **Location map of the Hostel:** Jagdish Chand Basu Boys Hostel, Near Cristal IT park, Asharam Square, DAVV Khandwa Road indore, 452001.



6. Hostel Staff and Organisation Structure:

1. Dr. Shakti Banerjee, Chief Warden
2. Mr. Ajay Tiwari, Warden
3. Mr. Naushad Bhisti, Watchman
4. Mr. Parasnath Yadav, Watchman
5. Mr. Ramsingh Yadav, Watchman
6. Mr. Manoj Yadav, Watchman
7. Mr. Ankit , Sweeper

Beside this two full time worker also do cleaning and sweeping work. Student committees like anti-ragging committee, Gymnasium incharge, reading hall incharge, Mess committee etc lookafter the hostel rules and regulations.

7. Organisation of Hostel Rooms and Facilities Maps:

The Hostel is mainly divided into two parts:

- (i) **Guest block** is having guest room for the stay of parents and family members of the students. One hall is for the stay of various teams visiting for University sports and cultural activities.
- (ii) **Student block:** It is our main Hostel, where 48 rooms are available. This is three floor building with 12 bathrooms and 18 toilets.

Games: Hostel is having a large space for outdoor games in front of the hostel building. We have both indoor and outdoor games facilities including Badminton, table tennis, Cricket, Volleyball and Carrom board.

Reading hall: Hostel has 24 x 7 facility of reading hall providing national and local news papers to enhance the scholarly environment.

Gymnasium: Hostel is well equipped gym having all the basic facilities required to maintain physical fitness and mental well being of the students.

Mess Hall: Hostel has good dining hall for students that serve nutritious and delicious food along with an interactive environment.

Television Hall: is equipped with television airtel dish connection for the entertainment of students.

Warden residence: Warden residence is situated within the hostel premises so that Warden can have an eye on student activities.

8. **Facilities offered:** Hostel is spread in a total area of 44, 515 sq ft.

Facility	Beds/Room	Infra
Living Rooms	02	Capacity: 02 (Two) Size: 112.0 Sq.ft (approx.) Fan: 01 TV: Common TV in TV Hall Cup-Boards: One for each Hangers: One for each Lightings: 01 Tube light for each Internet: Through wi-fi Wi-Fi: Yes (currently disabled) Wall Painting: Planned in 2013-14 Ventilation: Yes
Guest Room		Capacity: 2 persons Size: 112 Sq.ft Fan: 01 Cup-Boards: Planned in 2013-14 Lightings: 02 Tube light Wi-Fi: Yes (currently disabled) Wall Painting: Planned in 2013-14
Total Capacity	48 rooms 96 beds	Internet: Through wi-fi Wi-Fi: Yes (currently disabled) Wall Painting: Planned in 2013-14
Kitchen		Chimney: No (Exhaust fan is there) Gas: Yes Fridge: Planned in 2013-14 Microwave: Planned in 2013-14 Crockery: Sufficient Crockery is available for 100 students Utensils : Yes, Frying pan, Kadai, Pressure cooker etc Cooking wares: Yes Exhaust: Yes Modular: No Furniture: Yes
Dining Room/Mess	Area: 1100 sq ft. (Aprox)	AC: Nil Fans: 04 TV: No (In common room) Lightings: 06 tube lights Internet: Through wi-fi Wi-Fi: Yes (currently disabled)

Facility	Beds/Room	Infra
		Water Cooler: 02 Wall Paintings:02 Furniture/Seating: 06 desks and 02 dining tables Capacity: 34 students at a time. Area: 1100 sq ft.
Common Room	1000 sq.fts.	Capacity: 50 Size: 1000 sq.fts. AC: Nil Fans:04 TV: One Lightings: 6 Tube lights Internet: Through wi-fi Wi-Fi: Yes (currently disabled) Water Cooler: 2 Wall Paintings: 2
Medical Examination Room		Doctor Table: 01 Chair: 01 Patient Table: 01 All these facilities are available at University Health Centre. First Aid Box: 01
Computer Room	Proposed in 2013-14	Number of Computers: Nil Chair: Nil Internet: Wi-Fi: Yes
Indoor games	~1000 sq. ft.	Table Tennis: 01 Carum boards:02 Chess: 04
Gymnasium	~1000 sq. ft.	01
Garden		Size: ~2000 sq. ft. Grass: Cushion grass Flowers: Rose, Hollihof and Genda Trees: Old trees of Badam, Mango and Guava. Besides some large canopy trees are there.
Any Other		Nil.

9a. **Registers of Feedbacks and User Comments:** Complaint and suggestion registers are available. Information on feedback and comments collectively available at Chief-Warden office.

Living Students: 90

Student Parents: records is available

Student Alumni: Under development

9b. **Registers of Surprise Checks by Authorities:** Available.

10. Each Hostel Physical Facilities Record:

- a. **Located in a properly planned and organized space:** Yes
- b. **Sufficient physical living space available in each room in accordance with the national/ international standards:** Yes
- c. **Attached or shared wash rooms and their regular cleanliness arrangements:** Shared. Three employees contribute to maintain cleanliness of bathrooms, toilet, floors, and inside the rooms.
- d. **Rooms be furnishing with apt quality furniture (table, chair, bed, cupboard, racks and dressing table).** Yes.
- e. **Provision of natural light and proper ventilation:** Yes (can be validated physically).
- f. **Provisions for electrical accessories, fan, light arrangements and network cables, Wi-Fi accessibility:** Yes, any problem in these arrangements usually solved by chief-warden office within few hours. The electrician, carpenter, plumbers available through chief-warden office.
- g. **Cleaning plan and schedule, and Cleanliness maintenance in strict manner, whether it is maintained in-house or from an external agency:** It is maintained by University employees.
- h. **Provision for common facilities as follows:**
 - i. **Common facilities for drinking water along with purifiers and cooling, wash rooms equipped with washing machines, hot water supply:** 02 Water Coolers with large capacities are further connected to every floor with drinking taps. For hot water, electric guizers are installed in each flore.
 - ii. **Medical, first aid and doctor visiting room:** Yes, room available, but Doctor visit as and when required.

- iii. **Institute/university tie up with the reputed/ renowned hospital for serving specific or emergency situations:** We can contact more than 05 nursing homes and 02 individual medical practinores at any time during emergency.
- iv. **Special rooms for parents:** Yes (Guest rooms), these rooms having separate toilets and bathrooms and entry /exit.
- v. **Common recreation, daily news papers, indoor games, Gym, rest room, wall-mounted TV of sufficient screen size with DTH: Yes we have all these facilities:** We access 03 different news papers and Pratiyogita Darpan magzine. Besides we are also having Indoor, outdoor, TV, Gym and rest room facilities.
- vi. **Excellent modern kitchen orderly, neat and with dining hall with appropriate crockery for running Mess food facilities ensuring that the served food is healthy, nutritious, hygienic and satisfies guests of diverse cultures and locations:** Yes.
- vii. **Wi-Fi hotspots and Computer/Internet room:** This is under progression.
- viii. **Paintings of Nation Personalities at key places in the hostel, Names of prestigious Visitor and yearly events photographs, if any:** 04 paintings in common hall, while 03 on other places. Yes CD available.
- ix. **Parking space:** We have sufficient space of parking inside the hostel.
- x. **Store room:** Available.
- xi. **Emergency Exits:** 01 Emergency exits available.
- xii. **Fire fighting equipment:** Planned in 2013-14.
- xiii. **Electronic surveillance systems and Arrangements of Guards for 24 hours to keep vigilance and security:** Guards are available 24 x7, but electronic arrangements are on progress.
- xiv. **Garden:** maintain a descent garden of 2000 sq. ft: Yes, may be verified physically.

11. **Financial Resources:** Financial resources managed by Chief-Warden office, but mainly through students hostel fee and UGC grants allocated for the purpose(s).
- a. **Governmental and UGC plan and yearly Grants:** No separate grants are available for the hostel, as and when required provided by Chief Warden Office.
 - b. **Self generated from hostellers' fees in a year:** ~ 15,00,000/-
 - c. **Self generated from parent guests and short period visitors in a year:**
~ 10,000/- (2012-13)
12. **Charges per student per year:** 15,000/-
- Guest Students:** 50/- per day
- Visitors:** 50/- per day
13. **Operational policies (Staff Working hours, Infrastructure Maintenance Schedules of Hostel facilities and):** Staff working hours are 08; Maintenance of electric problems every day 01 hr; others including carpenter, plumber etc are on request for any required duration of time.
- 14: **Semesterwise Cultural Functions:**
- (1) Ganesh utsav followed by Bhajan Sandhya
 - (2) Flag hosting ceremonies on 15 Aug and 26 Jan
 - (3) 07 days long Yoga Shivir (10-16 April, 2013).
 - (4) Inter hostel Sports competition
15. **Provisions of administrative control of Hostel and each and other supportive staff to facilitate the student residents and a help desk/attendant and security:** Security is provided through guards from University. All the queries address by Chief-Warden office.
16. **Statistical Graphical Representation of users and area per room and number of inmates per room in each Hostel:** Yes.
17. **Formation of Hostel committee, role and functions in developing the Hostel facilities:** Number of committees regulate the hostel facilities and observance of the rules.

18. A write-up of Best Practice Followed in Hostel

1. Title of the Practice

Development of sense of belonging and to develop socially responsible human being.

2. Objectives of the Practice

Providing little and different responsibilities among different groups of students (as per their personality/ liking) develop a sense of belonging with the institution that later develop a psychology to become responsible citizen of the country. These youths may be developed as a dynamic individuals to eradicate social problems and transform the culture in a desirable direction.

3. The Context

Ragging is a crime. It was objective behind constituting anti-ragging committee. It made our students aware and responsible to stop this practice everywhere. The garden, library, Mess and several other contextual committees' engaged students in productive activities and leadership skill enhancements. Overall these activities made them efficient to take decisions, responsibilities and sense of belonging.

4. The Practice

The key words of the above mentioned practices are Decentralization of rights and responsibilities among students.

5. Evidence of Success

Behavior and attitude of our students towards other individuals and problems is the consistent indicator of the aforesaid practices.

6. Problems Encountered and Resources Required

Implementation of the policies required number of counseling to students. Lack of financial freedom as well as associated procedural delay is again slow down the growth processes.

7. Notes

Optional. Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 150 words): **Nil.**